**Applications to participate in UF’s new Research Administration & Financials Training (RAFT) Level One Cohort due Sept. 18**UF’s Division of Sponsored Programs and Contracts & Grants are pleased to offer a new professional development series that will provide research administrators throughout the university with “a lifeline” to the research community.

The UF Research Administration and Financials Training (RAFT) Level One Cohort is a new program designed for employees with 18 months or fewer of grants management experience. The cohort is a nine-session classroom series that will provide a thorough introduction to all aspects of sponsored programs management at UF.

In addition, the RAFT Level One Cohort is designed to foster peer relationships within the grants community. Each cohort will be kept to a minimum number of participants to ensure networking and relationship building. Program participants will also be paired with senior research administrators who can provide guidance and assistance throughout the program. Participants who successfully complete the series will be awarded a certificate of completion.

The cohort will meet once a week starting in October and continuing through early December. Participants in the cohort must be able to commit to attend at least eight out of the nine scheduled sessions.

|  |  |  |  |
| --- | --- | --- | --- |
| **Session** | **Date** | **Time** | **Location** |
| 1 - Sponsored Projects Overview | 10/6/15 | 2:30-4:30 PM | Clinical and Translational Research (CTRB 2161) |
| 2 - Finding Sponsored Funding & Proposal Development | 10/13/15 | 3:00-5:00 PM | Criser Auditorium (201A) |
| 3 - Research Compliance Overview | 10/19/15 | 3:00-5:00 PM | HRS (Room 120) |
| 4 - Cost Principles / Effort Fundamentals | 10/29/15 | 8:00-10:00 AM | Clinical and Translational Research (CTRB 2161) |
| 5 - Building Realistic Budgets | 11/5/15 | 1:00-3:00 PM | HRS (Room 120) |
| 6 - Awards, Agreements, Negotiations & Terms | 11/12/15 | 1:00-3:00 PM | HRS (Room 120) |
| 7 - Post-Award Overview (part one) | 11/19/15 | 1:00-3:00 PM | Criser Auditorium (201A) |
| 8 - Post-Award Overview (part two) | 12/3/15 | 1:00-3:00 PM | Criser Auditorium (201A) |
| 9 - Wrap-up Meeting | 12/8/15 | 2:30-4:30 PM | Clinical and Translational Research (CTRB 2161) |

Interested applicants should email a completed [program application form](http://training.hr.ufl.edu/instructionguides/RAFT/2015_RAFT_Level_One_Cohort_Application.pdf) to Steve Slater, grants training manager for UF Training and Organizational Development, by Sept. 18. If you have questions about the RAFT Level One Cohort, please contact Stephanie Gray, assistant vice president for the Division of Sponsored Programs, at (352) 392-3516; or Tiffany Schmidt, associate director for Contracts & Grants, at (352) 273-3101.