

TISSUE BANKING AT UF

Needs	Action Item	Contact Unit
<p><i>Appropriate IRB Approval for Tissue Procurement and Proposed Use</i></p>	<p>Provide the IRB protocol (if outside UF) or UF-IRB protocol # (if within UF) under which tissue was procured to UF-IRB for review.</p> <ul style="list-style-type: none"> Note – if tissue is being obtained from a foreign country, contact the UF-IRB for additional import requirements, permits and instructions. <p>Apply for UF-IRB approval or provide an already approved UF-IRB protocol # under which the proposed work will be done, to the UF-IRB.</p> <p>UF-IRB will review the information along with the Privacy Office, as needed, and provide an approved Addendum-T form to the PI.</p>	<p>Institutional Review Board (IRB) Peter lafrate or Sherri Mizrahi Ufibrb-l@lists.ufl.edu 352-273-9600 http://irb.ufl.edu/</p> <p>Privacy Office Elizabeth Ruszczyk privacy@ufl.edu 352- 273-1212 http://privacy.health.ufl.edu/</p>
<p><i>Appropriate Safety during Tissue Transportation, Storage, Use and Shipping</i></p>	<p>Register experiments involving tissues that are 1) known to contain disease agents, or 2) contain recombinant/synthetic nucleic acids , or 3) are primary human tumor cells, with EH&S.</p> <p>If tissue is being shipped outside UF, shipper needs to complete Biological Materials Shipping training http://www.ehs.ufl.edu/programs/bio/shipping/</p> <ul style="list-style-type: none"> Note – if tissue is being shipped to or from a foreign country, contact EH&S for additional export/import requirements, permits and instructions. <p>Contact EH&S for information on storing and transporting tissue safely at UF.</p>	<p>Environmental Health and Safety (EH&S), Biological Safety Office Karen Gillis kgillis@ehs.ufl.edu 352-292-1591 http://www.ehs.ufl.edu/programs/bio/</p>
<p><i>Appropriate Agreement to define tissue ownership and any subsequent IP</i></p> <p>Only needed if receiving/sending tissue outside UF</p>	<p>Need one of the following Agreements. Need to provide the approved Addendum-T form to obtain the final Agreement.</p> <ul style="list-style-type: none"> Research Agreement – contact DSP A Research Agreement is needed when UF contracts with a non-federal sponsor for the purposes of funding and conducting research at UF. Service Agreement – contact CRS A Service Agreement is needed when a PI has a tissue/data bank and an outside entity wishes to receive tissue from that bank. UF does not collaborate in research with the outside entity, but rather only provides a service to the entity for which UF may recoup the costs associated with the removal, storage, and transportation of the human tissue. Data Use Agreement (DUA) – contact CRS A DUA is needed when a limited data set (LDS) as defined under HIPAA will accompany the human tissue. The DUA establishes ways in which the information in the LDS may be used and how it will be protected. The DUA provisions could also be included in any one of the above Agreements. Material Transfer Agreement (MTA) – contact OTL MTA may or may not be necessary for sending out any de-identified sample(s). Please refer to “Human Tissue (without IP) Transfer off-campus Guidance Document” for details. 	<p>Division of Sponsored Programs (DSP) Anthe Hoffman antheh@ufl.edu 352-273-5392 https://research.ufl.edu/research/about.html</p> <p>Office of Contract and Related Services (CRS) Debbie Vincent contract@vpha.ufl.edu 352-273-7007 http://contracts.health.ufl.edu</p> <p>Office of Technology Licensing (OTL) Sharon Lu sharonlu@ufl.edu 352-392-8929 http://www.research.ufl.edu/otl/about.html</p>

The **CTSI Biorepository** at UF can also provide storage services for biospecimens collected by investigators. Contact Amer Abouhamze at Biorepository@pathology.ufl.edu or 352-273-6138 or see <http://biorepository.pathology.ufl.edu/>

**“[Tissue Banking at UF](#)” Flow Chart