

**Sponsored Programs**

**Check Routing Form**

**Purpose:** The Check Routing Form is used to facilitate routing of checks that are used to increase budget on:

* Clinical Trials where budget was not fully obligated at the time the Clinical Trial Agreement was signed and checks are used to increase budget availability
* Miscellaneous Donor Projects

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| **Project #:** \_\_\_\_\_\_\_\_\_\_\_\_  **Principal Investigator:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Sponsor/Funder:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Check #:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Email this form, a copy of the check and all transmittal (cover letters and any other documentation supporting the check) to ***BOTH***: [cgrevenue@admin.ufl.edu](mailto:cgrevenue@admin.ufl.edu) ***and*** [ufawards@ufl.edu](mailto:ufawards@ufl.edu).

Courier the original of this form and the original check to C&G at 123 Grinter Hall.