Proposed Approval Flow

1. Proposal developed in UFIRST: a single system that facilitates building a budget by drawing in University salaries identifying 9 & 12 month, combining multi-department, multi-year or multi-F&A into combined or separate views, validates proper F&A calculation and math, easily identifies payroll cost sharing and facilitates identification of non-payroll cost sharing, easily exports and imports. In addition the tool will include an investigator profile, support for limited and internal applications, S2S functionality, proposal development resources and document repository.

2. Proposal reviews:
   - Proposal reviewed and approved by PI
   - Proposal reviewed and approved by costshare Chair
   - Proposal reviewed and approved by costshare Dean
   - Proposal reviewed and approved by Chair
   - Proposal reviewed and approved by Dean
   - Proposal reviewed and approved by CO-I
   - Proposal reviewed and approved by CO-I Chair
   - Proposal reviewed and approved by CO-I Dean

3. Proposal submitted to DSP.

4. DSP reviews.

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1 Eligible PI includes such requirements as: up to date on all required institutional training, conflict of interest, and other policies and procedures, with regards to conflict reporting, cost transfers, and compliance requirements.

2 One of the critical elements of the proposal is certified department administration. Before such a system could be implemented, a certification program whereby department administrative support can be certified to submit on behalf of the institution. Such certification must be maintained through documented competency in developing appropriate proposals.