



DEPARTMENT OF THE NAVY
OFFICE OF NAVAL RESEARCH
ATLANTA REGIONAL OFFICE
ATLANTA FEDERAL CENTER
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ATLANTA GA 30303-3104

ONR Atl/243:emg

03 March 2016

Mrs. Marsha J. White
Senior Grants Specialist
University of Florida, Asset Management
P. O. Box 115300
Gainesville, FL 32611-5300

Dear Mrs. White,

The Office of Naval Research, Atlanta has performed a limited Property Management System Analysis (PMSA) of the University of Florida's property control system. The PMSA, conducted during the period 01 – 03 March 2016 was performed in accordance with FAR and OMB requirements and within the guidance provided by the Engineering and Systems Review Branch, Office of Naval Research.

The objective of the PMSA was to ascertain the ability of University of Florida's property control system to protect, preserve, account for and control Government-owned property in their custody. The PMSA included various tests and analyses of the institution's internal management controls for property management, inventory procedures, reports, disposition activities and other areas as deemed necessary to perform the PMSA.

According to ONR records, the total value of ONR administered property at the University of Florida as of 03/03/2016 is \$581,662.08. The property is distributed as follows:

DOD	NASA
\$581,662.08	\$0.00

The recent A-133 audit did not address any issues concerning the institution's overall property control system.

The University of Florida Property Policies and Procedures have been reviewed for completeness and have been found to be acceptable.

The University of Florida recently performed a physical inventory. The inventory was performed in accordance with their approved policies and procedures. There were no deficiencies identified during the physical inventory.

For the last property reporting period the University of Florida submitted all Annual Property Reports in a timely manner. The Annual Reports that were submitted for this period contained accurate information.

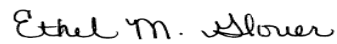
The University of Florida has routinely requested disposition instructions within a reasonable timeframe after the property is no longer needed for its assigned project.

During the previous year, the University of Florida has submitted their required final property reports in a timely manner.

Based upon the results of this PMSA and in the judgment of the Property Administrator, the property control system at the University of Florida is compliant to protect, preserve, account for and control Government owned property.

Thank you for your assistance in this matter. If you have any questions, you may contact me at (404) 562-1625 or via e-mail at ethel.glover@navy.mil.

Sincerely,

A handwritten signature in cursive script that reads "Ethel M. Glover".

ETHEL M. GLOVER
Administrative Contracting Officer