UF Research

Other Support FAQs

1. Is "current & pending support" the same as "other support"?
   Yes, "other support" is sometimes referred to as "current and pending support" or "active and pending support".

2. What do I do if I am not sure whether to disclose something in my other support?
   If you are unsure, contact DSP at ufproposals@ufl.edu.

3. If I am submitting a RPPR on or after May 25th, do I have to update my other support?
   Yes, because of the substantial changes and additional information that needs to be included, every **UF** key person will need to submit an updated other support document with their RPPR. Updated other support only needs to be included for **non-UF** key persons if there has been a significant change.

4. Who is required to provide other support?
   All senior/key personnel, except those identified as other significant contributors. NIH defines senior/key personnel as all who contribute to the scientific development or execution of a project in a substantive, measurable way, whether or not they receive salaries or compensation under the grant. Pay close attention to specific solicitation instructions for when others might be required to provide an other support document (i.e. mentor on K award).

5. What should be included in the other support document?
   All financial and in-kind support made available to UF key personnel in support of and/or related to **all** of their research endeavors, regardless of whether or not they have monetary value and regardless of the performance site of the research.

6. Is other support required at the proposal stage when submitting an application to NIH?
   It depends. Most research project applications do not require other support at the time of proposal. However, some Funding Opportunity Announcement (FOA)s (including K awards) require other support at the time of proposal. If you are unsure, contact DSP at ufproposals@ufl.edu.

7. Is the new other support form available in SciENcv?
   No, NIH is finalizing the SciENcv template for Other Support and anticipates that the template will be available beginning in federal FY 2022. The biosketch form is currently available for use in SciENcv.

8. Are gifts required to be disclosed in Other support?
   No, gifts should not be reported. Reminder, gifts are resources provided where there is no expectation of anything (e.g., time, services, specific research activities, money, etc.) in return.

9. What changed regarding the active and pending sections in the new other support form?
   Review the NIH instructions and sample other support form closely. The presentation of costs, effort and other data elements has changed.

10. Does NIH require disclosure of recently completed support in the new other support form?
    No, only current and pending resources need to be disclosed.

11. If UF is a subrecipient on a NIH application and other support is requested at the JIT or RPPR stage, does DSP need to review the other support documents?
    Yes, all post submission materials including revised budgets, other support and any materials in support of any application where UF is the subaward must be routed through DSP for review and approval prior to being provided to the direct recipient.

12. How should information be represented in other support when UF is a subrecipient/subcontractor or is part of a multi-project award?
    Indicate the project number, Name of PD/PI, and source of Support for the overall project. Provide **all** other information (e.g. total award amount, person months) for the **UF portion** or **subproject** **only**.

13. What entity should be listed as the primary place of performance in other support when UF is a subrecipient/subcontractor on a proposal, agreement, and/or award?
    The University of Florida should be listed as the primary place of performance if UF personnel are primarily doing their work at UF and using UF resources.

14. If UF is receiving funding from the University of Alaska as a subrecipient/subcontractor and the University of Alaska is receiving funding from the NIH, which entity should be listed as the source of support?
    Both, the University of Alaska and NIH should be listed as the source of support in the other support document.

15. If I am submitting a NIH application for which I am listed as key and other support is required, do I only have to list all of my research projects in my other support, or just the research projects for which I am listed as key?
    All financial and in-kind support made available to you in support of and/or related to **all** of your research endeavors, regardless of whether or not they have monetary value and regardless of the performance site of the research.

16. Should UF start-up packages be disclosed in other support?
    No, UF startup does not need to be disclosed in the other support document. Any startup or funding packages for work at any organization other than UF would need to be disclosed.

17. Does internal UF funding need to be disclosed on other support form?
    Yes, funding provided by UF for discrete projects (not startup) including such funding as UF Research Artificial Intelligence & Racial Justice initiatives, Research Opportunity Seed Funding or CTSI pilot funding must be included.

18. If I have a 9-month appointment and spend 2 months in the summer working for an entity outside UF conducting research, does this need to be included in my other support?
    Yes, available resources in support of and/or related to an investigator's research endeavors should be disclosed even if they relate to work that is performed outside of a researcher's UF appointment period.

19. Should consulting be included in the other support form?
    Yes, consulting should be disclosed in the project section. Any activity for performance of research that is not funded as a sponsored project through UF (note these should be disclosed in UFOLIO as Professional Services Related to UF role or Research activity) must also be included as a project in your other support.

20. How should consulting effort be reflected in other support?
    If the consulting agreement specifies the number of hours, these hours should be converted to person months. If the contract is silent, hours should match actuals which should match that which was presented and approved in UFOLIO. Key persons should convert hours to months using an average of their personal weekly work schedule.

21. If I have an exchange student or post-doc working on research activities in my lab who is not paid by UF (i.e. on scholarship, stipend from their home country or instituiton), does this need to be disclosed in my other support?
    Yes, this must be disclosed as an in-kind contribution in the other support. The effort and dollar value can be estimated.

22. How do I include in-kind contributions such as office/laboratory space, materials, equipment, supplies, or personnel (including students) supported by any entity **other than UF** in my other support?
    Use market value of space, equipment, supplies and personnel. Any uniquely available materials that could not be purchased in any commercial market, enter "no market value". High-value materials are those that are not freely available (e.g., biologics, chemical, model systems, technology, etc.) that a researcher has access to but are not using for THIS project. If unsure about how to disclose high value materials, then describe the nature of the materials. If the time commitment or dollar value of the in-kind contribution is not readily ascertainable, provide reasonable estimates.

23. I am collaborating with another scientist whose experiments have directly benefitted my research, and their experiments were conducted with funds awarded to their institution. Does this need to be included in my other support?
    Yes, NIH says research collaborations that directly benefits your research endeavors should be disclosed in other support.

24. When disclosing materials received from collaborators outside UF on Other Support, how far back in time should recipients go? Should materials provided 20 years ago be disclosed, if they are still in use?
    Materials provided within the past 3 years, that are still in use, must be included in Other Support.

25. If I have an appointment at another entity outside UF, should this be disclosed in other support form?
    It depends. The appointment should be disclosed in the Biosketch. If this appointment also provides access to lab space, materials or personnel, then the resource and the related appointment should be included in in the in-kind section of other support.

26. What if I have an appointment at another entity outside UF which provides payments such as travel or living expenses, does this need to be included in other support?
    Yes, reimbursed or sponsored travel must be reported in the in-kind section of other support when the travel is related to an appointment or employment at another entity.

27. What kind of signature is acceptable on the new other support form?

   All Other Support submissions must now be electronically signed by the person for whom the report is submitted. Any electronic signature must be affixed (physical signature scanned or affixed with digital writing device, Adobe signature, Docusign, etc.) and affixed before the submission is flattened into a single PDF. An administrator pasting an image of signature onto the documents is not allowed. After signing ensure the document has been flattened (see instructions).

RESOURCES:

Person, Equipment, Samples, Materials, etc.	Facilities & Resources	Other Support	Budget
Access to but not needed on this project		X	
Used on this project but not charged to this project	X		
Access to Core facilities or shared equipment	X		
Budgeted to charge to this project			X

UF webpage on Disclosing Activities to NIH

NIH webpage on Other Support

NIH FAQs