



DEPARTMENT OF THE NAVY

OFFICE OF NAVAL RESEARCH

BOSTON REGIONAL OFFICE

495 SUMMER STREET 6TH FLOOR

BOSTON, MA 02210

IN REPLY REFER TO:

ONR 241

June 30, 2025

Ms. Ruth E. Harris
Senior Associate Controller/Asset Management
University of Florida
Division of Sponsored Research
Gainesville, FL 32611

Dear Ms. Harris,

The Office of Naval Research, Boston has performed a limited Property Management System Analysis (PMSA) of The University of Florida's property management system. The PMSA, conducted on **6/17/2025** was performed in accordance with FAR and OMB requirements.

The objective of the PMSA was to ascertain the ability of The University of Florida's property management system to protect, preserve, account for and manage Government-owned property in their custody. The PMSA included various tests and analyses of the institution's internal management controls for property management, inventory procedures, reports, disposition activities and other areas as deemed necessary to perform the PMSA.

According to ONR records, the total value of ONR administered property at The University of Florida as of 6/16/2025 is \$1,372,762.15.

FA8651-08-D-0108	\$ 614,885.63
HR0011-22-C-0044	\$ 90,104.78
FA8651-22-F-1047	\$ 305,947.17
FA8651-22-F-1052	\$ 209,770.96
FA8658-25-C-B001	\$ 152,053.61
Total:	\$ 1,372,762.15

A Single Audit was recently conducted on 3/26/2025, which addressed the institution's overall property management system. The University of Florida's Property Policies and Procedures have been reviewed for completeness and have been found to be acceptable.

Finding: Failure to comply with the reporting requirements of DFARS 252.245-7005(b)(1).

Recommendation: Update Property Policies and Procedures to reflect the requirement and ensure all government property transfers, shipments, and disposals are entered in the Government Furnished Property (GFP) module of the Procurement Integrated Enterprise Environment (PIEE). Ensure the updated status of the property is reported to the GFP module within 7 business days of the date the change in status occurs.

The University of Florida performed a physical inventory on 6/30/2024. The inventory was performed in accordance with their approved policies and procedures. There were no deficiencies identified during the physical inventory.

The University of Florida submitted all Property Reports in a timely manner. The Annual Reports that were submitted for this period contained accurate information. Based upon the results of this PMSA and in the judgment of the Property Administrator, the property management system at the The University of Florida is compliant to protect, preserve, account for and manage Government owned property.

Thank you for your assistance in this matter. If you have any questions, please contact me at JUDITH.A.MICHAUD6.CIV@US.NAVY.MIL.

Sincerely,

Judith Michaud
Administrative Contracting Officer