



## DEPARTMENT OF THE NAVY

OFFICE OF NAVAL RESEARCH  
ATLANTA REGIONAL OFFICE  
100 ALABAMA STREET, SW  
SUITE 4R15  
ATLANTA, GA 30303-3104

IN REPLY REFER TO:  
4330  
BD243-emg  
24 August 2021

Mr. Ryan K. Parris  
Assistant Controller/Asset Management  
University of Florida  
971 Elmore Drive  
P. O. Box 115300  
Gainesville, FL 32611-5300

Dear Mr. Parris,

The Office of Naval Research, Atlanta has performed a limited Property Management System Analysis (PMSA) of the University of Florida's property control system. The PMSA, conducted on 19 August 2021, was performed in accordance with FAR and OMB requirements and within the guidance provided by the Engineering and Systems Review Branch, Office of Naval Research.

The objective of the PMSA was to ascertain the ability of University of Florida's property control system to protect, preserve, account for and control Government-owned property in their custody. The PMSA included various tests and analyses of the institution's internal management controls for property management, inventory procedures, reports, disposition activities and other areas as deemed necessary to perform the PMSA.

According to ONR records, the total value of ONR administered property at the University of Florida as of 08/19/2021 is \$1,743,777.58. All property is accountable under DOD. There is no NASA property.

The most recent Single System Audit conducted for the University of Florida did not identify any issues concerning the institution's overall property control system.

The University of Florida's Property Policies and Procedures have been reviewed for completeness and have been found to be acceptable.

The University of Florida recently performed a physical inventory. The inventory was performed in accordance with their approved policies and procedures. There were no deficiencies identified during the physical inventory.

For the last property reporting period the University of Florida submitted all Annual Property Reports in a timely manner. The Annual Reports that were submitted for this period contained accurate information.

The University of Florida has routinely requested disposition instructions within a reasonable timeframe after the property is no longer needed for its assigned project.

During the previous year, the University of Florida submitted their required final property reports in a timely manner.

Based upon the results of this PMSA and in the judgment of the Property Administrator, the property control system at the University of Florida is compliant to protect, preserve, account for and control Government owned property.

Thank you for your assistance in this matter. If you have any questions, please contact me at (404) 562-1625 or via e-mail at [ethel.glover@navy.mil](mailto:ethel.glover@navy.mil) .

Sincerely,

GLOVER.ETHEL.M. 1060290039  
ETHEL M. GLOVER  
Administrative Contracting Officer

Digitally signed by  
GLOVER.ETHEL.M.1060290039  
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