**UF HRPP Workflow:**

How to address human research studies approved at UF when a faculty member who is principal investigator retires, leaves UF, or whose primary appointment transfers to another university/institution (departing Principal Investigator / DPI)

1. **Research activities continue?**
   - Yes → Close studies
   - No → DPI engaged in research?
      - Yes → Submit revision to make UF PI
      - No → DPI have a faculty app at UF?
         - Yes → UF code review to SIRB to make UF PI
         - No → New institution consider themselves engaged?
            - Yes → New institution cede review to SIRB for DPI.
            - No → New UF PI confirm if central site or SIRB requires revision to list DPI

2. **UF code review to another IRB (SIRB/WCG)?**
   - Yes → New institution consider themselves engaged?
      - Yes → Revise study at UF to remove DPI.
      - No → DPI sign Unaffiliated Investigator Agreement, UF PI submit revision to add DPI as co-investigator
   - No → DOR/DPI?
      - Yes → Has UF code review to a SIRB?
         - Yes → New institution code review to UF IRB
         - No → DPI get IRB approval for new institution
      - No → No change needed to UF IRB study if already listed as PI

3. **Is UF IRB sIRB for other site?**
   - Yes → DPI have adjacent appointment?
      - Yes → DPI get IRB approval for new institution
      - No → UF Dept Chair & ADR support as PI?
         - Yes → DPI get IRB approval for new institution
         - No → UF VP for Research support as PI?
            - Yes → DPI get IRB approval for new institution
            - No → New institution code to UF IRB

4. **Revise study at UF to remove DPI?**
   - Yes → DPI sign Unaffiliated Investigator Agreement, UF PI submit revision to add DPI as co-investigator
   - No → New institution consider themselves engaged?
      - Yes → Revise study at UF to remove DPI.
      - No → DPI sign Unaffiliated Investigator Agreement, UF PI submit revision to add DPI as co-investigator

5. **DPI get IRB approval for new institution?**
   - Yes → New institution code to UF IRB
   - No → DPI get IRB approval for new institution

**NOTE:** DPI’s should resolve these issues prior to leaving UF. If a DPI does not address this issue prior to leaving UF, their Department Chair must name a PI Proxy to oversee the research and address any administrative requirements such as closing the studies or making necessary revisions.